

**MINUTES OF THE MEETING OF PROCUREMENT COMMITTEE – OPENING OF TWO QUOTATIONS REGARDING “OUTSOURCING OF OPERATION AND MAINTENANCE SERVICES OF PLUMBING AND ELECTRICAL SYSTEM AT EMIGRATION TOWER”.**

In order to outsource the Operation and Maintenance of Plumbing and Electrical Systems at Emigration Tower, a notice inviting tender (NIT) was published/ uploaded on PPRA and BE&OE’s website on 13-03-2023 for inviting bids. Subsequently, four (04) firms collected the tender document. However, only two firms namely, i.e. M/S. PROTECH Solutions (Pvt.) Ltd and M/S. Sisko Technical Services submitted their bids/ tender document within the due time. The bids of both above mentioned firms were opened on 28-03-2023 by the Procurement Committee of BE&OE. The minutes of the meeting of Procurement Committee/ the bid evaluation report is enclosed at **Annexure-A**.

2. As per bid evaluation, out of above mentioned two firms, M/s Sisko Technical Services was found the most advantageous bidder being the single bidder. M/s PROTECH Solutions (Pvt.) Ltd did not qualify the mandatory eligibility criteria. Since, the bids were opened through the method of Single Stage One Envelop therefore; the financial bids of both firms were opened. The details of financial bids/ proposals of both firms are as under:-

Name of Companies		M/s Sisko Technical Services		M/s PROTECH Solutions Pvt. Ltd	
Description of Job	Station of Deployment	Total Cost Per Month (Inclusive of all Taxes)	Total Cost Per Annum (Inclusive of all Taxes)	Total Cost Per Month (Inclusive of all Taxes)	Total Cost Per Annum (Inclusive of all Taxes)
Operation and maintenance services of plumbing and electrical Systems at Emigration Tower	Emigration Tower, Plot No. 10, Mauve Area, G-8/1, Islamabad	Rs. 224,250/-	Rs. 2,691,000/-	Rs. 243,714/-	Rs. 2,924,568/-

3. Since, the most advantageous bidder appeared as the sole qualified bidder therefore the Competent Authority desired to refer the case to the Procurement Committee for making rate analysis by collecting at least two quotations from the market for evaluation of single bid and providing rate reasonability certificate by the Procurement Committee. The two sealed quotations were received by the Procurement Committee. In this regard, a meeting for opening of two quotations regarding “Operation and Maintenance Services of Plumbing and Electrical Systems at Emigration Tower” was held on 06-04-2023 at 11:30 AM in the office of Director (Coord)/ Chairman Procurement Committee, BE & OE (HQ). The two sealed quotations were opened and compared financially. The quotations are placed at **Annexure-B**. The following

**FARRUKH**  
Director  
Bureau of Emigration &  
Overseas Employment  
HQ's Islamabad

**Deputy Director**  
Bureau of Emigration  
& Overseas Employment  
GOVERNMENT OF PAKISTAN  
Islamabad  
**(Muhammad Israr)**  
(Operations)

is the comparison of quotation rates with the bid received by the bidders against the above mentioned NIT for the similar nature of work.

M/s Sisko Technical Services		M/s Air Technique Engineering		M/s Professional Engineering Services	
Total Cost Per Month (Inclusive of all Taxes)	Total Cost Per Month (Inclusive of all Taxes)	Total Cost Per Month (Inclusive of all Taxes)	Total Cost Per Month (Inclusive of all Taxes)	Total Cost Per Month (Inclusive of all Taxes)	Total Cost Per Month (Inclusive of all Taxes)
Rs. 224,250/-	Rs. 224,250/-	Rs. 264,500/-	Rs. 3,174,000/-	Rs. 247,250/-	Rs. 2,967,000/-

4. In view of above position, the financial bid of M/s Sisko Technical Services Pvt. Ltd i.e. Rs. 224,250/- inclusive of all taxes per month is most advantageous. On the basis of above comparison of rates the Procurement Committee is of the view that the rates/ financial bid of M/s. Sisko Technical Services are most reasonable. This document may please be treated as the Rate Reasonability Certificate.

5. Foregoing above, the Procurement Committee has unanimously decided that the financial bid of the M/S. Sisko Technical Services is most advantageous.

Assistant Director -II (Policy)

Member / Secretary

**(Muhammad Israr)**

Assistant Director (Operations)

Deputy Director (Ops)

Member

**Deputy Director**  
Bureau of Emigration  
& Overseas Employment  
GOVERNMENT OF PAKISTAN  
Islamabad

Network System Administrator (Senior) (IT)

Member

**ATIF SULTAN**  
Network System Engineer  
Bureau of Emigration & Overseas Employment  
Government of Pakistan  
Islamabad

Assistant Director (Admn)

Member

Director (Coord)

Chairman Procurement Committee

**FARRUKH JAMAL**  
Director  
Bureau of Emigration &  
Overseas Employment  
HQ's Islamabad