



Bureau of Emigration & Overseas Employment

Ministry of Overseas Pakistanis and Human Resource Development

Tender Notice No. BE(Admn-Store)2(1)2021-22

Sealed tenders are invited from the registered firms/authorized dealers, suppliers having NTN, Sales Tax & vendor No. who are on active tax payer list (ATL) of FBR as well as facilities of telephones/fax numbers for the Supply of the Stationary, Miscellaneous Items and Toners. Interested parties may please collect the tender documents from the undersigned office on a written request during office hours w.e.f. the release of the advertisement on payment of Rs.500/- (Non-refundable) as document fee.

S. No	Items	Lot
1	Stationary Items	Lot # 01
2	Miscellaneous items	Lot # 02
3	Toners	Lot # 03 (A-B)

1. Sealed bids should be submitted after release of this advertisement latest by **09.09.2021** up to **12:00 pm of the day** and will be opened on the same day in the presence of the bidders or their authorized representatives in the Conference Room, 9th floor, "Emigration Tower", Plot # 10, Mauve Area, G-8/1, Islamabad at **02.00 pm**.
2. Tender/Bids shall be accompanied by an earnest money in shape of a Pay Order/Bank Draft from any scheduled bank as mentioned in the Tender Document in favor of Director General, Bureau of Emigration and Overseas Employment. No personal cheque will be acceptable at any cost. The bid shall not be considered without earnest money.
3. The quantity of items can be increased or decreased as per PPRA Rules.
4. Tax will be deducted as per Government Policy.
5. Sales Tax Registration certificate / number must be provided.
6. The Authority reserves the right to accept or reject any or all offers made in this regard as per PPRA Rules.
7. Incomplete tenders will not be entertained.

**Director(Admn-store)
BE & OE (HQ),
Islamabad.**