



Bureau of Emigration & Overseas Employment.

Ministry of Overseas Pakistanis and Human Resource
Development

Tender Notice No:*BEOE-TD-ST-07-16*

Tenders are invited from the reputed firms/dealers having NTN, Sales Tax, Vender Numbers & who are on active tax payer list (ATL) of FBR as well as facilities of telephones/fax numbers for the supply of the Stationary Miscellaneous Items and Toners for Financial Year 2016-17. Interested parties may please collect the tender documents from the undersigned office on a written request during office hours w.e.f. the release of the advertisement.

S. No	Items	Lot
1	Stationary Items	Lot # 01
2	Miscellaneous items	Lot # 02
3	Toners	Lot # 03 (A and B)

1. Sealed quotations should be submitted within 15 days from the date of advertisement by 12:00 hrs and will be opened on the same day in the presence of the bidders or their authorized representatives in the office of Director Administration, 9th Floor, "Emigration Tower", Plot # 10, Mauve Area, G-8/1, Islamabad at 14.00.
2. Tender/Bids shall be accompanied by an earnest money in shape of a **Pay Order/Bank Draft/Call Deposit** from any scheduled bank amounting to Rs. 24,000/- for Lot # 01, Rs. 21,000/- for Lot # 02 and Rs. 9,000/- for Lot # 3 (A and B) in favour of **Director General, Bureau of Emigration and Overseas Employment.** The quantity of items can be increased or decreased without notice.
3. Tax will be deducted as per Government Policy.
4. Sales Tax Registration certificate / number must be provided.
5. The Authority reserves the right to accept or reject any or all offers made in this regard with assigning the reason as per PPRA Rules.
6. Incomplete tenders will not be entertained.

Director(Administration)
BE & OE (HQ),
Islamabad.

Bureau of Emigration & Overseas Employment

"Emigration Tower", Plot # 10, Mauve Area, G-8/1, Islamabad.

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