



Emigrant / Employee Registration Form (Direct)

DRTE-RF-01

Bureau of Emigration & Overseas Employment Government of Pakistan

(Before filling out the form; Please read the instructions from the end of form)

Computerized Registration # :
(Office Use Only)

PE Office:
(Office Use Only)

Attach
Passport Size
Photograph

1. Date: - - (dd/mm/yyyy)

Emigrant Personal Information:

2. Name :

3. Father's / Husband's Name:

4. Emigrant CNIC No:

5. Gender: Male Female

Emigrant Contact Detail:

6. Cell No:

7. E-mail:

8. Address: (In Pakistan)

9. Province:

10. District of Domicile:

11. City:

Educational Details:

12. Qualification:

Emigrant Passport Information:

13. Passport No:

14. Place of Issue:

15. Date of Issue: (dd/mm/yyyy)

"Next of Kin" Information:

16. Name of Nominee :

17. CNIC No:

18. Relationship

Funds and Fee Details:

Fee Receipts Titles	Receipts Nos.	Bank/Location Name	Bank Branch Name / Branch Code	Date (dd/mm/yyyy)	Fee Amount RS
19. NADRA / NICOP					
20. Welfare Fund					
21. Insurance Fee					
22. Registration Fee					

Terms and Conditions:

Emigrant Job Detail: (* For job title and category see reference from the annexure-A.)

23. Skill Level:
(Office Use Only)

24. Job Category:
(Office Use Only)

25. Job Title:

26. Salary Rate:

27. Period of Contract: - (Years-Months)

28. Others

***Other fringes benefits are provided according to the local labour laws.**

Emigrant Employer Detail:

29. Company Name :

30. Address:

31. Phone No:

32. City: 33. Country:

Emigrant Declaration:

- 1) I have received attested Foreign Service Agreement/Appointment Letter from Embassy
OR
 I have not received attested Foreign Service Agreement/Appointment Letter from Embassy and therefore, I shall be held responsible under Emigration Ordinance, 1979 and Rules made there under, if visa is false/forged or any terms/conditions varies/unsatisfied.
- 2) I fully understand the terms and conditions of employer and agreed to the job as mentioned in agreement.
- 3) I will abide all the terms and conditions mentioned in the contract.
- 4) I hereby declare that the information/documents/visa(copy of visa) that I provided is correct/genuine and for any wrong information or any documents found forged/bogus; I am responsible for that under relevant law and can't make any disciplinary/legal action on the behalf of my registration in Protectorate of Emigrant Office if the information provided is wrong.

Instructions:

- Please fill the form clearly and using BLOCK/CAPITAL LETTERS. No small letters accepted. It is preferred to accept the form filled using computer/typewriter, can also be downloaded from BEOE website (<http://www.beoe.gov.pk/downloads/>)
- Please attach a passport size photograph of emigrant.

Signature of Emigrant / Employee

(Office Use Only)

34. Registration # :

35. Date: (dd/mm/yyyy)

Check List:

1. Selection made through <input type="checkbox"/> advertisement / <input type="checkbox"/> nomination	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. Are <input type="checkbox"/> passport / <input type="checkbox"/> visa in order	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Fields from 19 to 23 are checked	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. Whether the emigrant properly briefed	<input type="checkbox"/> Yes <input type="checkbox"/> No
5. Genuineness of documents (ID,NICOP,4 Fee Receipts, Passport, Visa, Travel Documents) Attached	<input type="checkbox"/> Yes <input type="checkbox"/> No

All documents and above mentioned formalities are checked by me and found correct, in order and allowed for registration. Further more the form should be forwarded to the IT Section for IT Operations.

Authorized Signature / Stamp

**Authorized Stamp & Signature
(IT Section)**

Certified that both parties mentioned above are agreed with the contents of this document/contract and Emigrant is registered under the mentioned Registration No and Date.

**Protector of Emigrant
(Stamp & Signature)**